NEW BEGINNING | NEW LOOK

CANOSSAVILLE ANNUAL REPORT 2018

Canossaville
Children & Community Services

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Canossaville
Children & Community Services

VISION

A Canossian Village Forming Hearts,
Transforming Lives

MISSION

To nurture and empower Canossians, through the Formation of the Heart, to be persons of integrity, committed to serving God and others

FORMATION OF THE HEART

Canossaville Children and Community Services runs a preschool and student care catering to both mainstream children and those with hearing loss. Central to both programmes (for preschool and student care) is the belief that the Formation of the Heart, one's character, is the most important. All the children in our care are nurtured to become committed to their tasks, compassionate in their relationships and cheerful in the midst of hard work.

CHAIRMAN'S MESSAGE

Dr Gerard Ee

"2018 marked the completion of Canossaville Children and Community Services' transition. The renovation project commenced in July 2018 and was both an infrastructural refitting and an organizational transformation."

2018 marked the completion of Canossaville Children and Community Services' transition. The renovation project concluded in July 2018 and was both an infrastructural refitting and an organizational transformation. Canossaville's core services now include a student care, preschool and child development unit, serving the needs of the children within the Canossian Village. Thanks to the unwavering support of the Lien Foundation, Canossaville's mission to provide quality education to poor and at-risk children was reinforced.

Canossaville Student Care and Canossaville Preschool conduct their operations in the new multi-faceted premises in Block C. The children get to study and play in a comfortable and safe environment, with new and improved facilities to enhance their continuous learning. Serving 150 children, the student care and preschool, through the revised curriculum, have helped in levelling the field for children of all backgrounds. The 'Formation of the Heart' ethos remains at the very center of Canossaville's holistic education, focusing not just on academics and life skills but also on the building of strong character.

The Canossian Child Development Unit officially opened in July, with specialist services catering to children of the Canossian Village and their families. With a team of specialists, children with additional needs and those predominantly with hearing loss can get the help they need with greater immediacy. Starting from the youngest children, they can now receive assistance to consistently develop their social, emotional and learning needs throughout their education in the Village. The envisioned project, in partnership with the Lien Foundation, will progress over the years and we cannot wait to see the fruits of its labour.

In growing unity with the four different institutions of the Village, Canossaville, together with Canossa Catholic Primary School and Canossian School, have successfully carried out many collaborative events from fostering greater bonds and compassion between staff within the Village, to celebratory events such as the Canossian Village Thanksgiving Festa. At work and even in celebration, the Village is constantly adapting to serve the children in a better way so that no child is left behind. Although there are many parts, the different bodies are working together as one to truly form hearts and transform lives.

I would like to extend my gratitude to all the numerous organisations, schools and individuals that have shaped the childrens' lives across the year and continued to support us sincerely throughout Canossaville's transformation. No matter how you have contributed, be it through volunteering to tutor our children, taking them out for learning journeys or even donating in kind, your sincerity is felt where it counts the most – by our children. With your extended hand, we have been able to take our goals to further heights serving more children and families, ensuring that financial assistance is provided and most importantly, ensuring that each child grows up cheerful, confident and resilient.

Lastly, to all parents and staff of Canossaville who love our children tirelessly, thank you for working hard and constantly encouraging each other to fulfill our mission. As Canossian educators, our objective is to give each child the love, care and respect they deserve to allow them to fully develop their potential – where our education is truly the formation of the heart.

I am privileged to be a part of Canossaville's journey and look forward to what 2019 has in store for us.

SUPERVISOR'S MESSAGE

Sr Theresa Seow

Let us move with the sign of the times

– St Magdalene of Canossa

2018 has been a time of renewal and change here at 1 Sallim Road. With the closing of Canossaville Children's Home in December 2017, new directions for our community at Sallim Road have begun taking shape.

Canossaville Children and Community Services (CCCS) was set up at the start of the year in line with our restructuring efforts, so as to remain relevant in our care for children in the years to come. CCCS helms and coordinates outreach efforts to children within our school and the immediate community in the Aljunied-Macpherson area to help especially those who may be struggling in one way or another. Beyond children, part of CCCS' community role is also to support families in need of help to tide over difficult periods by working with different partners and agencies who will be able to provide the assistance required.

In view of the changing landscape and the current needs of young families in Singapore, another large directional shift in our restructuring was moving from a kindergarten (Magdalene Kindergarten) to a full-day childcare. Now known as Canossaville Preschool, the full-day childcare is open to toddlers from 18 months to 6 years old. Our youngest children here are loved and taught in a safe and warm environment so that they can blossom into energetic, positive life-long learners ready to take on the world while grounded in values and good character. Canossaville Preschool is also inclusive in nature, serving children with hearing loss. They play side by side with their hearing friends, learning to care for and value one other's unique gifts and talents.

Knowing that beyond the preschool years parents need after school care for their primary school aged children, Canossaville Student Care was set up this year. Currently with an enrolment of about 70 children from our schools – Canossa Convent Primary and Canossian School – Canossaville Student Care aims to provide an after school 'home' where children are well looked after with proper nutrition and different enriching experiences beyond merely completing homework. During the longer school holidays, children are also actively engaged in various activities and given different experiences to build character and resilience. Explicit teaching of values, a hallmark of Canossian education, also remains central in our student care.

2018 has thus far been a very special year for us here at Sallim Road. It will also be the last year that our mainstream school remains an all-girls' school. To be renamed Canossa Catholic Primary School come 2019, the school will welcome back boys after more than 50 years as a Convent school. When the school first began in 1941, till around the 1960s, there were boys who studied alongside the girls. With the new directions that we have taken, and with a co-educational preschool and a special education school for the hearing impaired (Canossian School) within the grounds, it is only a step in the right direction to take with Canossa Convent Primary School turning co-educational next year. Our children from both schools and our preschool are also blessed with expert care from a team of dedicated staff from our Canossian Child Development Unit should any of them require some form of additional support in their learning.

With these wonderful changes that are taking place, what was once known as the Canossian Eduplex has since been renamed as the Canossian Village, where, as one family, we seek to form hearts and transform lives. It does, after all, take a village to raise a child.

At this juncture, the Canossian Sisters and I would like to express our deepest gratitude to the Lien Foundation who journeyed with us and made all these dreams a possibility with their generosity and support.

Together, in unity and prayer.

MANAGEMENT COMMITTEE

DR GERARD EE
Chairperson

MS PEGGY YEE
Vice Chairperson

SR THERESA SEOW
Supervisor of Canossian Village & Acting Executive Director of CCCS

MR MICHAEL KUAH
Honorary Secretary

MR DOMINIC CHIA
Honorary Treasurer

MEMBERS

MS LIM LUCK SIEW

MS AU CHIN GOA

DR LIAN WEE BIN

DR GRACE LEE SHU YING

SR LOUISA LIM

MS PAULINE GOH

CANOSSAVILLE ORGANISATION CHART

STUDENT CARE

From left to Right
Ms Goh Mee Mee, Ms Mang Neam Cing, Mr Paul Tay, Ms Gaayathri Chandran, Ms Jennifer Wee, Ms Diana Ong, Ms Sophie Hao, Ms Rema Pillai, Ms Regina Leong

PRESCHOOL

From left to right
ROW 1: Ms Deng Yanhong, Ms Eliada Yong, Ms Jennifer Loo, Ms Ow Yang Jing Yi, Ms Dani Seng, Ms Lin Jin Xiu, Ms Rena Lim, Ms Gertrude Lee
ROW 2: Ms Jennifer Teo, Ms Janelle Ng, Ms Charis Chua, Ms Celeste Chiew, Ms Rebekah Siow, Ms Zhao Xue, Ms Adeline Chew, Ms Pauline Tay
ROW 3: Ms Juliana Joseph, Ms Maggie Leong, Ms Maggie Lee, Ms Kyin Mar, Ms Yeo Miau Ling, Ms Kay Siew Har, Ms Amy Yuen

CDU

From left to right
Ms Doris Low, Ms Dawn Wee, Ms Sim Yin Ling, Ms Shobahna Rajasagaran

ABSENT FROM PICTURE: Ms Elizabeth Thambidurai

ADMIN

From left to right
FIRST ROW: Ms Katherine Tobias, Ms Esther Ng, Sr Theresa Seow, Ms Tan Wan Kiang, Ms Jacqueline Beh, Ms Lam Shwu Jen
SECOND ROW: Mr Raymond Lee, Mr Damon Goh, Ms Aye Aye Thin, Ms Marissa Dabuco
ABSENT FROM PICTURE: Mr Benjamin Soh

A PLACE FOR ALL TO CALL HOME:

Canossaville's New Look

Before

After

THE PIAZZA

Initially just an open space, the Piazza was built to provide a sheltered area for children to gather and play, while also acting as a waiting area for parents.

INDOOR GYM

The Tender Loving Care room, now turned Indoor Gym, is installed with structural beams and supporting equipment that will assist children with additional needs to improve in the following areas:

- **Fine and gross motor skills**
- **Core stability and strengthening**
- **Visual-motor integration skills, visual perception skills, handwriting and keyboard skills**
- **Sensory processing and sensory integration skills**
- **Academic and cognitive skills**
- **Play and social skills**

We want to enable children who are developing at a slower pace to perform day-to-day tasks and carry out roles essential to productive living. This includes self-care, daily living, leisure and work; eventually catching up with their peers.

After: The Indoor Gym

Before: The Tender Loving Care Room

CAFÉ VERONA

Right next to it is our improved Café Verona, where our children congregate to have their meals with teachers and friends. It was expanded to cater to our growing numbers, so that everyone can eat comfortably together.

Before

After

INCLUSIVE PLAYGROUND

Catering to children of diverse abilities, the equipment and features of the playground invite interaction among all children regardless of their background. With many features, it stimulates and positively affects the physical, sensory and social well-being of children.

The graduated and multiple levels of challenges to ensure that children of all ages and abilities are actively engaged in the playground. One example is the treehouse, where there are multiple ways of access for all children, such as the wheelchair ramp. In this way, the children can play and have fun together because there is greater understanding and acceptance of those of different abilities.

CANOSSAVILLE STUDENT CARE

Canossaville Student Care stands in the place of the dormitories which provided shelter to children when we were once a home. The re-imagined learning space on the second floor of Block C, boasting a performing stage, a music room, an art room and also a pastoral room. Through the creation of these new areas, our elective programmes in music and art have finally taken off, with the necessary facilities to make the children's learning an enriching one. The open and borderless concept allows for the children of different levels to freely interact with each other, building faithful friendships.

A child's haven: beautifully decorated with all kinds of art supplies

Performing stage within the centralised, borderless classrooms

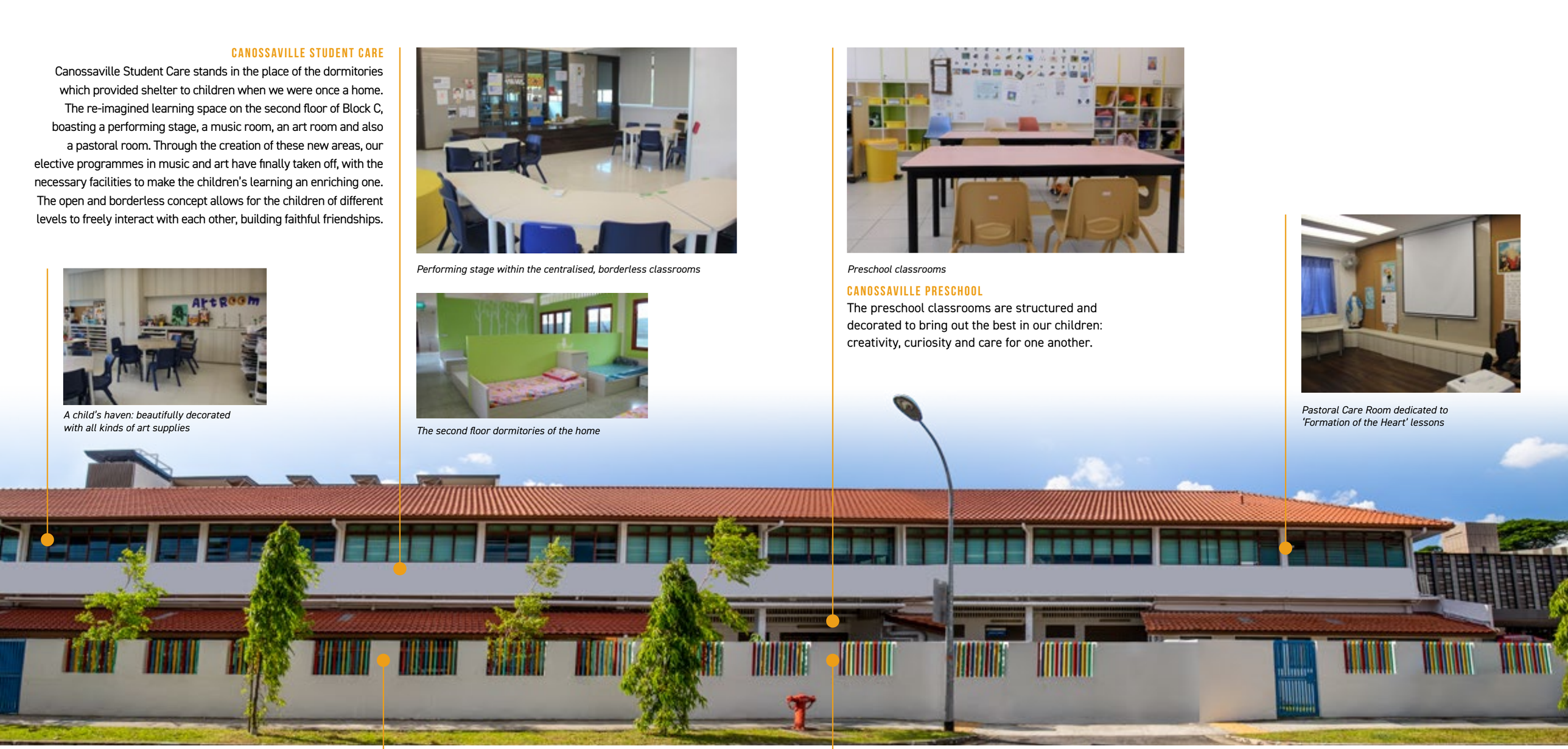
The second floor dormitories of the home

Preschool classrooms

CANOSSAVILLE PRESCHOOL

The preschool classrooms are structured and decorated to bring out the best in our children: creativity, curiosity and care for one another.

Pastoral Care Room dedicated to 'Formation of the Heart' lessons



Grezzano

CANOSSAVILLE PRESCHOOL

Located within the preschool is an open concept space with a child-friendly library for integrated playing and learning. It is specially designed for children working on their motor skills' development, an integral component of the curriculum.

CANOSSAVILLE PRESCHOOL

The preschool houses "outdoor playground" is inspired by the story of Noah's ark. It was completed in August 2018. Made with materials that were repurposed, it contains structures for water play and sand play. It also supports and gives room for imagination and creative play.

Noah's Ark

CANOSSAVILLE PRESCHOOL

Between 10 to 22 December 2018, CPS underwent renovations which included the installation of an overlay of vinyl flooring for the preschool, the addition of more partition boards in intervention rooms, the replacement of the kitchen sink and the refurbishing of the children's toilet. With the overlay of vinyl flooring, children now have conducive areas for learning and interaction with less reverberation, and surfaces that are easier to clean and maintain. The partition boards in the intervention rooms reduce noise and allows for therapists and interventionists to work with a child without disturbances. The refurbished toilet features a dual-use cubicle for adults and children, bidets in two cubicles and increased storage units.

Refurbished toilet

Overlay of vinyl flooring in Grezzano, dining area and Kindness, Charity, Humility rooms

Impact on our children and their families

10 NOVEMBER 2018

ART SCIENCE MUSEUM – HAPPY GARDENS

Neighbourhood Committee of MacPherson Community Club

Written by: Fiolyn, Yanichel, Xin Yi, Ammar and Wei Ling

We went to the Future World exhibit, which showcased interactive artworks in a digital set-up. We especially liked the slide into Town. There was also a tunnel underneath the slide which we could crawl through. We experienced how future living and playgrounds of the future could still be fun. The Nature exhibit was also exciting. Butterflies were projected onto a black space and when you stepped on them, they turned into a flower. Another exhibit that thrilled us was Space. There were mirrors and multi-coloured lights all around, reflecting in all directions. It was so beautiful. The whole experience was amazing and inspiring. We are so grateful to our sponsors for this outing. We would love to go again.

6 JUNE 2018

C-SPARKS, CATAPULT-MAKING

Written by: Ariel Lee

For the activity, we learnt how to make a mini catapult using ice cream sticks, a plastic spoon and rubber bands. We worked in groups. When completed, we put a rubber band on the catapult and tested how powerful it was.

It was a challenging science activity but it was fun because I learnt something new. I thank Ms Sabrina for allowing us to have this learning experience.

16 MARCH 2018

EASTER PARTY WITH UNITED ENGINEERS LIMITED

Easter was filled with magic and cheer thanks to United Engineers Limited, who organised a fun-filled party with a charismatic magician, arts and crafts and a tasty tea spread.

NOVEMBER & DECEMBER 2018

HORSE THERAPY WITH EQUAL-ARK

Written by: Miiko Lee

When I went for horse therapy, I learnt that horses are just like people and need their own space too. If I were to stand in front of a horse, the horse would not be able to see me because its nose is blocking its eyes which are at the side of their heads. I also learnt that when a horse's ears are up it is happy, and when it is down, it could mean they are either nervous, sad or angry. Horses are sensitive animals and I am glad that I could get close to them!

When asked of her experience during the Horse Therapy sessions held in December 2018, 10-year-old Miiko immediately recalled her adventures with ponies named "Tartar", "Ribena" and "Smaka". However, what she took home from those sessions was more than just fun. Before, Miiko had a tendency to be guarded in expressing her care for her peers. Her new-found confidence in the sessions helped her to show love in the little things - such as making sure all her friends had an equal chance at interacting with animals as well as encouraging those who felt intimidated by the horses.

Ms Tan Qiu Ling
Social Worker

"The holiday programmes and excursions provided the children with a range of sensory and visual experiences. Through experiencing life beyond the classroom, they got to discover the gentle and caring side of themselves as they groomed and fed the horses. This enhanced their empathy as they learned to think from the horses' perspective. "

Ms Mang Neam Cing
Student Care Teacher

2 APRIL 2018

SHARKS4KIDS

We could not have been more excited to have Jillian and Suzan from Sharks4kids take our children on an ocean adventure, educating them about the importance of shark conservation and sharing about their many shark encounters.

11 MAY 2018

MOTHER'S DAY BAG DECORATING WITH HILTON

There is nothing more sincere than a hand-made gift. With the help of our friends at Hilton Singapore, our children got creative designing bags for their mothers, with dedications of love and affection.

DANCE WITH TAMPINES JC'S MODERN DANCE CLUB

16 MAY 2018

Through dance, our children learnt to feel the groove and show their confidence. They were certainly not afraid to strike a pose amidst the energetic student volunteers.

14 MAY 2018

BICYCLE DESIGNING WITH UNILEVER

After their mid-year examinations, our children were invited by Unilever to their headquarters for an afternoon of bicycle designing. After testing out the bicycles, the bicycles were kindly donated to Canossaville so they could continue practising. It was a well-deserved break.

30 & 31 MAY 2018

WRITER'S WORKSHOP WITH PROJECT PENTOKAMI

Organised by an eager group of girls with a flair for writing, the writer's workshop was meant to impart to our children a love for the English language and to inspire potential authors. Ms Hwee Goh, a local author, was a special guest on the second day of the workshop.

19 & 21 JUNE 2018

ROBOTICS WORKSHOP WITH SJI INTERNATIONAL

Our upper primary children had a meaningful holiday through the help of SJI International student volunteers. Our children were taught how to programme their own video games and functioning mini-Lego robots.

8 JUNE 2018

PROJECT CHEER 2018

For a second year in a row, we have collaborated with the Tan Chin Tuan Foundation and Anglo-Chinese Junior College in Project Cheers that aims to bridge the differences of multiple generations. Our children spent a fulfilling day mingling and playing games with the folks from CareElderly, bringing happiness and warmth to everyone around.

MID-AUTUMN CELEBRATIONS WITH ING BANK

20 SEPTEMBER 2018

In the spirit of the Mid-Autumn festival, ING Bank recounted the legends and history of the festival to our children. The children delighted in sweet mooncakes for tea, and later put together cute animal-designed lanterns, that they brought home for their celebrations later that night.

5 OCTOBER 2018

SEWING WITH SEW & SOW

Handicrafts are certainly not easy to do but our children made it look like a breeze. Sew & Sow imparted their knowledge of simple stitching, that can be used for making useful items like pouches and even sewing up torn clothes or buttons.

10 OCTOBER & 21 NOVEMBER 2018

SMU PROJECT ENREACH AND PROJECT CEREAL

Aiming to make an impact, two teams from SMU volunteered with us. Project EnReach created awareness of upcycling old materials, while Project Cereal focused on teaching our children about solubility and the respiratory system in an engaging and dynamic way.

22 NOVEMBER 2018

TERRARIUM-MAKING WITH AMERICAN EXPRESS

Inside a terrarium's walls, natural processes such as respiration and the water cycle can be observed. Thanks to AMEX, the children were able to build and decorate their very own terrariums, They were tasked with the responsibility of keeping them growing, for a long time.

KOK FAH FARM WITH CHUBB

Our children went on a trip with Chubb to Kok Fah Farm where they learned about hydroponic technology in Singapore and were encouraged to eat greens. It was a sensory experience that allowed our children to fully appreciate the hard work that goes into farming.

30 NOVEMBER 2018

3 DECEMBER 2018

CHRISTMAS PARTY WITH YOUNGS BAR & RESTAURANT

To celebrate Christmas, YOUNGS Bar & Restaurant invited our children for a sumptuous western lunch. Our children also joined in the winter-themed games and had a blast being in each other's company.

4 DECEMBER 2018

CULTURAL IMMERSION WITH NEW ZEALAND HIGH COMMISSION

The children were able to appreciate a different culture when the New Zealand High Commission volunteers came down to share their traditions. After exchanging greetings through the gift of song, the children got to try traditional Maori games such as Ti Rakau to the folk song 'E Papa Waiari'.

10 DECEMBER 2018

MOVIE DATE WITH PWG ASIA

Disney's "Ralph Breaks the Internet" was the animated film to see over the December holidays. Thanks to PWG Asia, our children got to enjoy the movie in a cozy theatre and even walked away with comic book memorabilia.

CANOSSAVILLE PRESCHOOL

Collaboration for Greater Early Formation

Number of children served

85

Number of teachers

20

Teacher to student ratio by level

PG/N1
1:4

N2
1:2

K1
1:7

K2
1:8

Percentage of children with hearing loss

21%

Canossaville Preschool offers half-day and full-day programmes for children. The programmes integrate different domains such as art, music, gross and fine motor skills, cultural appreciation and discovery of the world into their curriculum. This provides a holistic approach to learning. In the morning, children have thematic classes offered in English and Chinese. Some of the broad themes covered are 'All About Me', 'Occupation and Transportation' and 'Nature'. Together with input from the children, teachers plan activities that delve deep into each theme.

Besides sports conducted outdoors, children also do composting or engage in water play in the garden. These activities allow children to develop their social skills as they interact with their peers, make decisions and problem-solve. In the afternoon, children have play-based activities.

At the end of each term, the class would carry out a mini-project with parental involvement. One of the projects in 2018 was the River Safari project, where families came together to bake panda cookies. A bake sale was organised in the Village to raise funds for animal conservation. The children also shared their experiences with the Primary School children and became Green ambassadors, educating visitors at River Safari about the importance of taking care of Mother Earth.

On Fridays, children have Formation of the Heart sessions with Sister.

Children care for the garden by watering and composting. They also engage in water play.

Bakhita's Patch is a self-sustainable permaculture garden where children learn about the environment together with their peers.

Chinese Culture appreciation classes in the afternoon comprise of activities such as tea-appreciation, calligraphy etc.

Integrated activities such as this construction exercise helps them learn about balance of objects and measurement.

The River Safari project in Term 3 was a wonderful learning opportunity that involved parents, children and the community. Children were actively engaged and even went forth to share their learning as ambassadors!

CANOSSAVILLE STUDENT CARE

A Typical Day at Canossaville Student care

Number of children served

100

Number of teachers

11

Teacher to student ratio by level

1:9

Percentage of students with additional needs

17%

MONDAY TO FRIDAY

1.30 pm- 1.40 pm

Collection of children from school

Student Care teachers head to Canossa Catholic Primary School to pick up the students in Student Care. Attendance is taken before bringing them to Cafe Verona at Canossaville Student Care for lunch.

1.40 pm- 2.30 pm

Lunch & Interaction, Opening Prayer

After washing their hands, the students queue for their lunch. Students are seated according to their levels to eat lunch. At 2.15pm, the students gather at the Piazza for the Opening Prayer.

2.30 pm- 4.00 pm

Study Period

Student Care teachers guide students with their homework and other tasks assigned by the school. Students who need 1-1 supervision will be guided accordingly.

4.00 pm- 4.30 pm

Tea Break

Students are served simple and healthy snacks for tea. Menus change daily and include sweet potato soup, yoghurt, egg sandwich, tuna sandwich or biscuits with milk or milo.

4.30 pm- 5.00 pm

Enrichment

Students proceed to have Art and Craft lessons, music lesson or class time, where lessons on values and general knowledge are taught to the children.

5.00 pm-5.30 pm

Housekeeping, Closing Prayer, Outdoor Play

Before Outdoor Play, students have to clean their tables and keep their belongings at Student Care neatly. This is followed by the Closing Prayer.

5.30 pm- 7.00 pm

Dismissal

Students from all levels gather at the Piazza for dismissal. Students wait at the Piazza for their parents or caregivers to take them home.

THE CANOSSIAN CHILD DEVELOPMENT UNIT

Strengthening Hearts and Minds

July 2018 saw the birth of the Canossian Child Development Unit (CCDU). This unit was set up to support the holistic development of individual children and their families. The unit is made up of a core team of 6 staff, providing specialist services to 30-40 children and their families.

The specialist services include social work, speech therapy, and psychological services. These services are extended to all sectors in The Canossian Village - Canossaville Preschool, Canossa Catholic Primary School, Canossian School and Canossaville Student Care.

CCDU discussed with the leaders of each sector about their schools, students, and families to understand their needs. Under the guidance of Sr Theresa Seow and with insights from The Village Leaders, the CCDU set out to identify the needs of The Village. Steps were taken to develop referral mechanisms, acquire therapy spaces and resources, employ therapists, as well as to align outcomes and expectations to the strategic thrusts of The Village.

One of the benefits of being onsite is the ability to deliver customised training across the different sectors. Some of the trainings delivered in 2018 include topics such as:

- Understanding and Supporting Students With Speech Sound Disorders
- Speech and Language Therapy Services
- Augmentative and Alternative Communication
- Understanding Psychological Assessments
- Supporting Different Learners in the Classroom

SOCIAL MISSION CONFERENCE - PRE-CONFERENCE PROGRAMME 18 JUNE: CREATING AN INCLUSIVE COMMUNITY

On the evening of 18th June 2018, Canossaville Children and Community Services took part in the Caritas Social Mission Conference Pre-conference Programme. The theme was 'Creating an Inclusive Community'. The programme was led by staff from the Canossian Child Development Unit and it included a discussion on what makes an inclusive community. There were also games that fostered meaningful participation for all.

TESTIMONIALS FROM OUR TEACHERS AND PARENTS ABOUT THE CHILD DEVELOPMENT UNIT

"Working with the Speech Therapist helped me to better understand how to help some of the children to pronounce the sounds better. With useful materials provided, I can help the child to do quick practices to internalise skills learnt."

Neo Sheau Li, Teacher at Canossaville Preschool

"My Son Daniel did CI (cochlear implant) on Dec 2017. After the surgery he attended the ST (speech therapy) in school. His listening and speech has improved a lot. He learnt many concepts and ideas. Now, he is doing well in primary school."

Janani, Mother of Daniel Sundaram (K2 student at Canossaville Preschool in 2018)

DONORS, SPONSORS & PARTNERS

No effort is too small, no amount is too little

MONETARY DONATIONS OF $10,000 TO $50,000

The Singapore Island Country Club
Pauline Goh
Chua Foundation
St Joseph's Institution
ITE College West
Nan Chiau High School
Yip Pau Fung

MONETARY DONATIONS OF $50,000 AND ABOVE

Khoo Chwee Neo Foundation
Lee Foundation
Williams Tryntje Dina Margaretha, Deceased

TESTIMONIES

Hear from our donors and partners who resonate with the work we do and have given back to us in incremental ways.

CARLTON CITY HOTEL

"We are truly inspired by the opportunities that Canossaville is creating for these children through its Student Care Centre. With their fundamental belief that every child deserves to be treated fairly and provided with equal chances to succeed, supporting their cause was a natural step to take as it is in line with what we do at Carlton City Hotel Singapore – treating all our guests of different profiles with the same care and respect and consistently delivering a positive hospitality experience to every individual. My team members and I were extremely heartened to learn from Canossaville's staff on how we have touched the lives of these children through our "Tree of Hope" campaign and the special Christmas lunch that we had put together for them. Seeing the smiles on their faces at the event and through our interactions have been particularly meaningful for us."

Augustine Cheong, Executive Assistant Manager, Carlton City Hotel Singapore

ST TELEMEDIA

At ST Telemedia (STT), we strive to ignite enduring change to create lasting benefits for our stakeholders. Our CSR initiatives are designed to enrich and bring sustainable impact to the community. We found a great partner in Canossaville as we believe in the work that they do to nurture children, particularly those from lower income families. In 2018, we planned an experiential learning trip for some 25 children to the Central Fire station. It was met with enthusiastic response by STT's employees who were keen to engage with the children and bring smiles to their faces. STT and our employees also contributed over $15,000 to the Centre to further support their mission to better the lives of the children. For 2019, we have already planned a learning trip to the Sustainable Singapore Gallery and we hope to engage even more children then.

"Giving back to the community is an integral part of the ST Telemedia culture and mission. We take an active role in engaging with our communities to provide better standards of living, build stronger economies and create longer term, sustainable value. Through our efforts, we hope to empower and bring enduring transformation to the lives of those we reach out to."

Melinda Tan, Head of Strategic Relations, ST Telemedia

"I went to the Central Fire station with ST Telemedia. I liked the fire station because I got to see the fire engines."

Cho Kah Tat, Student, Canossaville Student Care

TEAM EDUTOMAHAWK OF ITE COLLEGE WEST – CITI-YMCA YOUTH FOR CAUSES 2018

"Our team, Edutomahawk from ITE College West, was proud to adopt Canossaville Children & Community Services as our Social Service Organisation (SSO) as we sensed the financial need to support the existing early intervention programmes and counselling services for the needy children, especially those from challenging family backgrounds.

With our strong belief, we embarked on Citi-YMCA's Youth for Causes 2018 project. On this journey we surpassed our initial target, raising $76,000 and also awareness for this good cause to volunteers and the general public.

Thus having reached this milestone, our ambitions can be represented with the following quote: "We want to bring values into our actions – love, joy and hope to the Canossaville children; and faith in our project for ourselves."

Josh Ang, Team Edutomahawk 2018

ITE students turn $1,600 into $72,000 in fund-raiser

Group of four raises the most money among 600 teams in Youth for Causes event this year

VOLUNTEERS

Corporate and School volunteers

23

Individual volunteers

19

Total number of volunteers

440

Total volunteers hours

1843

Student Volunteers

Phase 1 of the renovations was completed at the start of the year, and Canossaville Student Care and Canossaville Preschool moved into their newly refurbished learning spaces. Renovations were still underway for Phase 2 and it was finally completed in July, in time for the opening of our Child Development Unit services. Our new chapter was finally beginning.

Reorganisation was crucial to ensure that we were making full and efficient use of the new learning spaces. Our limited manpower meant that we could not do it alone. We recruited the help of volunteers for area cleaning, packing, shifting and stock taking for the student care and therapy rooms.

After the reorganisation, Student Care went into full swing and the consistent assistance provided by our individual volunteers became critical. A small but dedicated group guided our children through their homework and offered to provide additional help in their academics. Our volunteers also participated in programmes and taught additional skills to our children such as craft and baking.

Nielsen Corporation

Individual Volunteers

Singapore Polytechnic

BT Singapore

We are very grateful to the Housing and Development Board, Ngo Chew Hong Edible Oil Pte. Ltd, BT Singapore, Nielsen Holdings, Singapore Polytechnic and Eaton Corporation for pulling out all the stops to make Canossaville's landmark transition a successful one. You have built our home with us, in love, charity and compassion.

FINANCIAL HIGHLIGHTS

STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2018

	2018 S$	2017 S$
ASSETS		
Current assets		
Cash and cash equivalents	6,738,050	6,498,237
Trade and other receivables	871,047	198,745
Other current assets	1,760	18,060
	7,610,857	6,715,042
Non-current asset		
Plant and equipment	5,807,721	3,972,717
Total assets	13,418,578	10,687,759
LIABILITIES		
Current liabilities		
Other payables	1,185,893	1,199,240
Total liabilities	1,185,893	1,199,240
NET ASSETS	12,232,685	9,488,519
FUNDS		
Unrestricted funds		
Accumulated General Funds	2,580,061	3,174,235
Designated Fund	557	0
	2,580,618	3,174,235
Restricted funds		
Care and share Fund	1,190,894	76,148
Child Development Unit	2,250	0
Canossaville Preschool Fund	412,645	0
Lien Foundation Fund / CCCS Circle of Care Fund		
- Lien Foundation - Capital Expenditure	4,111,131	3,940,397
- Lien Foundation - Child Development Unit	1,857,230	806,500
- Lien Foundation - Student Care Centre	1,072,892	558,000
- Lien Foundation - Research, Consultancy and Training	591,927	635,500
Canossaville Education Fund	270,889	236,770
CCCS School Pocket Fund	5,000	5,000
CCCS Enrichment & Therapy Intervention Programme (ETIP)	7,656	7,656
CCCS Staff Welfare Fund	5,992	5,992
CCCS Transition	35,156	35,156
CCCS Learning Journeys	7,165	7,165
Khoo Chwee Neo Foundation Fund	74,422	0
Canossa Mission Singapore	6,818	0
	9,652,067	6,314,284
Total funds	12,232,685	9,488,519

The financial activities for Canossaville Children and Community Services were independently audited by Suhaimi Salleh and Associates. Our complete audited financial statements are available at our website www.canossaville.org.sg

FINANCIAL ACTIVITIES (CONT'D)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2018

	2018					2017		
	Unrestricted funds			Total Restricted funds (Note 9.2)	Total funds	Unrestricted fund	Restricted funds	Total funds
	Accumulated general fund	Designated fund	Total					
	S$	S$	S$	S$	S$	S$	S$	S$
INCOME								
Income from generating funds								
Voluntary income								
- Donations – Tax exempt	397,625	8,080	405,705	105,664	511,369	306,958	17,870	324,828
- Donations – Non tax exempt	342,503	0	342,503	160,114	502,617	208,594	1,786	210,380
- Donations in kind	3,124	0	3,124	300	3,424	6,075	0	6,075
- Grants and fundings	14,314	0	14,314	4,629,067	4,643,381	52,306	223,800	276,106
	757,566	8,080	765,646	4,895,145	5,660,791	573,933	243,456	817,389
Income from charitable activities								
Preschool Fees	0	0	0	659,224	659,224	0	0	0
Other Miscellaneous Fees	30,423	0	30,423	37,200	67,623	0	0	0
Subsidy from Lee Foundation	1,080	0	1,080	0	1,080	0	0	0
MSF – Student Care Financial Assistance Grant	92,880	0	92,880	0	92,880	59,313	0	59,313
Residential payment	0	0	0	0	0	1,200	0	1,200
Early Childhood Development Agency Subsidy	0	0	0	203,090	203,090	0	0	0
Student care fees	200,726	0	200,726	0	200,726	197,960	(5,400)	192,560
	325,109	0	325,109	899,514	1,224,623	258,473	(5,400)	253,073
Investment income								
Fixed deposits interest	82,713	0	82,713	0	82,713	94,392	0	94,392
Other income								
Foster parent income	0	0	0	0	0	33,160	0	33,160
Interest income	126	0	126	0	126	124	0	124
Sundry income	8,985	0	8,985	210	9,195	13,809	0	13,809
	9,111	0	9,111	210	9,321	47,093	0	47,093
Total income	1,174,499	8,080	1,182,579	5,794,869	6,977,448	973,891	238,056	1,211,947

FINANCIAL ACTIVITIES (CONT'D)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2018 (CONT'D)

	2018					2017		
	Unrestricted funds			Total Restricted funds (Note 9.2)	Total funds	Unrestricted fund	Restricted funds	Total funds
	Accumulated general fund	Designated fund	Total					
	S$	S$	S$	S$	S$	S$	S$	S$
EXPENDITURE								
Cost of charitable activities								
Bad debts	9,731	0	9,731	0	9,731	843	0	843
Catering and Refreshment	7,001	0	7,001	3,840	10,841	0	0	0
Children's expenses	8,652	0	8,652	80,959	89,611	26,427	60	26,487
Consultancy fees	0	0	0	177,019	177,019	0	0	0
Contributions for premises and facilities	384,000	0	384,000	0	384,000	48,000	0	48,000
Foster parents expenses	0	0	0	0	0	2,860	0	2,860
Festival event expenses	24,580	0	24,580	17,673	42,253	10,302	277	10,579
Household expenses	8	0	8	0	8	273	0	273
Internship Allowance	0	0	0	5,150	5,150	0	0	0
Learning Journey Expenses	(505)	0	(505)	3,872	3,367	0	0	0
Minor assets	0	0	0	0	0	788	0	788
Miscellaneous charges	0	0	0	0	0	4,928	0	4,928
Postage and stamp duties	0	0	0	0	0	300	0	300
Professional fees	0	0	0	86,995	86,995	0	0	0
Printing and stationery	0	0	0	0	0	1,021	0	1,021
Repair and maintenance	0	0	0	0	0	3,361	0	3,361
Staff costs	238,240	0	238,240	937,668	1,175,908	390,391	53,695	444,086
Teaching & Enrichment Resources	50	0	50	41,275	41,325	0	0	0
Transition Costs	0	0	0	0	0	0	37,617	37,617
Transition Costs (Curriculum Consultant's Fees)	0	0	0	27,000	27,000	0	38,375	38,375
Transportation	326	0	326	3,801	4,127	884	0	884
Upkeep of Motor vehicles	0	0	0	0	0	2,318	0	2,318
Utilities charges	0	0	0	0	0	14,551	0	14,551
Volunteer expenses	273	0	273	0	273	11,004	0	11,004
	672,356	0	672,356	1,385,252	2,057,608	518,251	130,024	648,275

FINANCIAL ACTIVITIES (CONT'D)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2018 (CONT'D)

	2018					2017		
	Unrestricted funds							
	Accumulated general fund	Designated fund	Total	Total Restricted Funds (Note 9.2)	Total funds	Unrestricted funds	Restricted funds	Total funds
EXPENDITURE (Cont'd)	S$	S$	S$	S$	S$	S$	S$	S$
Governance and administrative costs								
Accounting fees	53,588	0	53,588	0	53,588	28,248	0	28,248
Audit fees	11,300	0	11,300	0	11,300	4,300	0	4,300
Bank charges	952	0	952	0	952	552	0	552
Catering and refreshment	422	0	422	0	422	945	0	945
Depreciation of plant and equipment	146,080	0	146,080	1,016,534	1,162,614	299,212	59,603	358,815
General Insurance	5,969	0	5,969	624	6,593	0	0	0
Household expenses	581	0	581	0	581	0	0	0
IT support and maintenance	17,217	0	17,217	2,308	19,525	5,753	1,980	7,733
Licence & Subscription	96		96	13,027	13,123	0	0	0
Minor assets	8,064	0	8,064	38,299	46,363	763	0	763
Miscellaneous charges	9,020	0	9,020	8,298	17,318	3,875	0	3,875
Loss on plant and equipment written off	116,932	0	116,932	0	116,932	0	0	0
Postage and stamp duties	1,274	0	1,274	30	1,304	842	0	842
Printing and stationery	21,884	0	21,884	10,127	32,011	12,477	0	12,477
Professional fees	11,272	7,523	18,795	0	18,795	0	0	0
Repair and maintenance	29,406	0	29,406	3,874	33,280	15,125	0	15,125
Service charge	0	0	0	0	0	67	0	67
Staff costs	577,565	0	577,565	14,386	591,951	271,146	0	271,146
Telephone charges	6,153	0	6,153	10	6,163	5,410	0	5,410
Transition cost	0	0	0	0	0	32,000	0	32,000
Transportation	4,781	0	4,781	0	4,781	1,388	0	1,388
Travelling expenses	330	0	330	0	330	260	0	260
Upkeep of Motor vehicles	1,733	0	1,733	300	2,033	599	0	599
Utilities charges	35,715	0	35,715	0	35,715	2,772	0	2,772
	1,060,334	7,523	1,067,857	1,107,817	2,175,674	685,734	61,583	747,317
Total expenditure	1,732,690	7,523	1,740,213	2,493,069	4,233,282	1,203,985	191,607	1,395,592
NET (EXPENDITURE)/INCOME FOR THE FINANCIAL YEAR	(558,191)	557	(557,634)	3,301,800	2,744,166	(230,094)	46,449	(183,645)

FINANCIAL ACTIVITIES (CONT'D)

9.2 Restricted funds

				Lien Foundation Fund							
	Care & Share Fund	Child Development Unit	Canossaville Preschool Fund	Capital Expenditure	Child Development Unit	Student Care Centre	Research, Consultancy and training	Canossaville Education fund	Khoo Chwee Neo Foundation Fund	Canossa Mission Singapore	Total
2018	S$	S$	S$	S$	S$	S$	S$	S$	S$	S$	S$
Income from generating funds											
Voluntary income											
- Donations – Tax exempt	0	0	5,124	0	0	0	0	540	100,000	0	105,664
- Donations – Non tax exempt	0	0	160,114	0	0	0	0	0	0	0	160,114
- Donations in kind	0	0	300	0	0	0	0	0	0	0	300
- Grants and fundings	1,387,470	0	173,597	1,000,000	1,309,750	558,000	132,250	60,000	0	8,000	4,629,067
	1,387,470	0	339,135	1,000,000	1,309,750	558,000	132,250	60,540	100,000	8,000	4,895,145
Income from charitable activities											
Preschool Fees	0	0	659,224	0	0	0	0	0	0	0	659,224
Other Miscellaneous Fees	0	2,250	34,950	0	0	0	0	0	0	0	37,200
Early Childhood Development Agency Subsidy	0	0	203,090	0	0	0	0	0	0	0	203,090
	0	2,250	897,264	0	0	0	0	0	0	0	899,514
Other income											
Sundry income	0	0	210	0	0	0	0	0	0	0	210
Total income	1,387,470	2,250	1,236,609	1,000,000	1,309,750	558,000	132,250	60,540	100,000	8,000	5,794,869
EXPENDITURE											
Cost of charitable activities											
Catering and Refreshment	0	0	132	0	90	3,618	0	0	0	0	3,840
Children's expenses	2,718	0	25,500	0	742	0	0	26,421	25,578	0	80,959
Consultancy fees	1,196	0	0	0	0	0	175,823	0	0	0	177,019
Festival event expenses	0	0	17,673	0	0	0	0	0	0	0	17,673
Internship Allowance	0	0	0	0	5,150	0	0	0	0	0	5,150
Learning Journey Expenses	1,250	0	0	0	2,622	0	0	0	0	0	3,872
Professional fees	0	0	0	0	86,995	0	0	0	0	0	86,995
Staff costs	0	0	750,758	0	157,845	29,065	0	0	0	0	937,668
Teaching & Enrichment Resources	23,723	0	3,161	0	3,977	10,414	0	0	0	0	41,275
Transition Costs (Curriculum Consultant's Fees)	27,000	0	0	0	0	0	0	0	0	0	27,000
Transportation	0	0	3,731	0	70	0	0	0	0	0	3,801
	55,887	0	800,955	0	257,491	43,097	175,823	26,421	25,578	0	1,385,252

	Care & Share Fund	Child Development Unit	Canossaville Preschool Fund	Lien Foundation Fund			Canossaville Education fund	Khoo Chwee Neo Foundation Fund	Canossa Mission Singapore	Total
				Capital Expenditure	Child Development Fund	Student Care Centre	Research, Consultancy and training			
	S$	S$	S$	S$	S$	S$	S$	S$	S$	S$
2018 (Cont'd)										
EXPENDITURE (Cont'd)										
Governance and administrative costs										
Depreciation of plant and equipment	182,557	0	979	832,998	0	0	0	0	0	1,016,534
General Insurance	0	0	357	0	267	0	0	0	0	624
IT support and maintenance	2,258	0	50	0	0	0	0	0	0	2,308
Licence & Subscription	12,763	0	264	0	77	0	0	0	0	13,027
Minor assets	33,237	0	4,985	0	90	11	0	0	0	38,299
Miscellaneous charges	3,278	0	3,904	0	0	0	0	0	1,015	8,298
Postage and stamp duties	0	0	30	0	0	0	0	0	0	30
Printing and stationery	118	0	8,757	0	1,085	0	0	0	167	10,127
Repair and maintenance	191	0	3,683	0	0	0	0	0	0	3,874
Staff costs	14,386	0	0	0	0	0	0	0	0	14,386
Telephone charges	0	0	0	0	10	0	0	0	0	10
Upkeep of Motor vehicles	300	0	0	0	0	0	0	0	0	300
	249,088	0	23,009	832,998	1,529	11	0	0	1,182	1,107,817
Total expenditure	304,975	0	823,964	832,998	259,020	43,108	175,823	26,421	1,182	2,493,069
NET INCOME/(EXPENDITURE) FOR THE FINANCIAL YEAR	1,082,495	2,250	412,645	167,002	1,050,730	514,892	(43,573)	34,119	6,818	3,301,800

STATEMENT OF CHANGES IN FUNDS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2018

	Balance at the beginning of financial year S$	Net income/ (expenditure) for the financial year S$	Transfers of funds S$	Balance at the end of financial year S$
2018				
Unrestricted funds				
Accumulated General Funds	3,174,235	(558,191)	(35,983)	2,580,061
Designated Fund	0	557	0	557
	3,174,235	(557,634)	(35,983)	2,580,618
Restricted funds				
Care and Share Fund	76,148	1,082,495	32,251	1,190,894
Child Development Unit	0	2,250	0	2,250
Canossaville Preschool Fund	0	412,645	0	412,645
Lien Foundation Fund				
- Lien Foundation - Capital Expenditure	3,940,397	167,002	3,732	4,111,131
- Lien Foundation - Child Development Unit	806,500	1,050,730	0	1,857,230
- Lien Foundation - Student Care Centre	558,000	514,892	0	1,072,892
- Lien Foundation - Research, Consultancy and Training	635,500	(43,573)	0	591,927
Canossaville Education Fund	236,770	34,119	0	270,889
CCCS School Pocket Fund	5,000	0	0	5,000
CCCS Enrichment & Therapy Intervention Programme (ETIP)	7,656	0	0	7,656
CCCS Staff Welfare Fund	5,992	0	0	5,992
CCCS Transition	35,156	0	0	35,156
CCCS Learning Journeys	7,165	0	0	7,165
Khoo Chwee Neo Foundation Fund	0	74,422	0	74,422
Canossa Mission Singapore	0	6,818	0	6,818
	6,314,284	3,301,800	35,983	9,652,067
Total funds	9,488,519	2,744,166	0	12,232,685

	Balance at the beginning of financial year S$	Net income/ (expenditure) for the financial year S$	Transfers of funds S$	Balance at the end of financial year S$
2017				
Unrestricted funds				
Accumulated General Funds	3,388,415	(230,094)	15,914	3,174,235
Restricted funds				
Care and Share Fund	94,042	(1,980)	(15,914)	76,148
Lien Foundation Fund				
- Lien Foundation - Capital Expenditure	4,000,000	(59,603)	0	3,940,397
- Lien Foundation - Child Development Unit	806,500	0	0	806,500
- Lien Foundation - Student Care Centre	558,000	0	0	558,000
- Lien Foundation - Research, Consultancy and Training	635,500	0	0	635,500
Canossaville Education Fund	189,370	47,400	0	236,770
Charity Project Funds	337	(337)	0	0
CCCS School Pocket Fund	0	5,000	0	5,000
CCCS Enrichment & Therapy Intervention Programme (ETIP)	0	7,656	0	7,656
CCCS Staff Welfare Fund	0	5,992	0	5,992
CCCS Transition	0	35,156	0	35,156
CCCS Learning Journeys	0	7,165	0	7,165
	6,283,749	46,449	(15,914)	6,314,284
Total funds	9,672,164	(183,645)	0	9,488,519

STATEMENT OF CASH FLOWS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2018

	2018 S$	2017 S$
Cash flows from operating activities		
Net income/(expenditure) for the financial year	2,744,166	(183,645)
Adjustments for:		
– Bad debts	9,731	843
– Depreciation of plant and equipment	1,162,614	358,815
– Fixed deposit interest income	(82,713)	(94,392)
– Interest income	(126)	(124)
– Loss on plant and equipment written off	116,932	0
Operating cash flow before changes in working capital	3,950,604	81,497
Changes in working capital		
– Trade and other receivables	(683,482)	83,131
– Other current assets	16,300	1,197
– Other payables	(13,347)	1,118,575
Cash generated from operations	3,270,075	1,284,400
Interest received	126	124
Net cash generated from operating activities	3,270,201	1,284,524
Cash flows from investing activities		
Fixed deposit interest received	84,162	50,225
Purchases of plant and equipment	(3,114,550)	(3,630,748)
Net cash used in investing activities	(3,030,388)	(3,580,523)
Net increase/(decrease) in cash and cash equivalents	239,813	(2,295,999)
Cash and cash equivalents at beginning of financial year	6,498,237	8,794,236
Cash and cash equivalents at end of financial year	6,738,050	6,498,237

Reserve Policy

The reserves of Canossaville as at 31 December 2018 stood at $2,580,061. This is $594,174 or about 19% less than the previous year. Our policy defines reserves as funds that are available for the operating needs of Canossaville and not subject to commitments and other planned expenditure. Reserves do not include restricted or designated funds. Canossaville has a policy guideline to maintain reserves of up to 3 times its annual operating expenditure. The ratio of reserves to annual operating expenditure as at 31 December 2018 was 0.61 (2.27 as at 31 December 2017). There is an annual review of Canossaville's Reserve Policy.

Employee Benefits

None of Canossaville's employees were remunerated more than or equal to $100,000 during the financial years ended 31 December 2018 and 2017.

GET INVOLVED

Partner us to create more life-giving experiences for the children and community of Canossaville.

Here Is How You Can Get Involved

Make a cash donation

For online donations, please visit www.canossaville.org.sg/donate. Canossaville is an approved Institute of Public Character (IPC) authorised to receive tax-deductible donations. All cash donations made in 2018 are eligible for a 250% tax deduction.

Make a donation in kind

For food items, they will need to have a shelf life of more than six months. For toiletries, cleaning agents and other items, please check our wish list www.canossaville.org.sg/donate/in-kind-donations to see if these items are required. We would encourage donors to email info@canossaville.org.sg for more information.

Sign Up As A Volunteer

Sign up as a volunteer at www.canossaville.org.sg/support-us/volunteer/. Our volunteer management personnel will contact you to match the areas where volunteer support is required.

"Charity is a fire that ever spreads out to embrace all."

St Magdalene of Canossa

For enquiries, please contact Canossaville at 6748 5777.

Canossaville
Children & Community Services

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